

Student Note:

From: Assistant Chief Flight Instructor

To: All SFA students

In effect: Immediately

Subject: Completeness of Training Records

As a trustable pilot keeping your paperwork accurate and complete is a must. Therefore I would like to stress the importance of keeping your training records and logbook at the highest level accuracy.

Every training session, briefing, check, extra training, requires entries in both the records and the logbook.

Presenting your documents to the instructor is your responsibility!

As described in the training manual the SFA staff is regularly checking your records for completeness. Training records that are not correctly filled out, without a valid reason, will result in disciplinary action from the Chief Flying Instructor such as an oral reprimand, being grounded, being issued a yellow slip or a hearing board procedure.

Progress checks will not be taken if the records are not in order.

Enjoy your training!
Happy landings,

Assistant Chief Flight Instructor