

Attention Students and Instructors:

Please use the “Oxford” telephony designator (callsign) for all flights (excluding turbines). When stating your callsign, do not use group form, but instead state each number individually. For example, Oxford 324 would be stated as, “Oxford three two four.” This will assist ATC with callsign recognition and prevent callsign mix ups by our flight crews. It is likely that ATC may still use group form (such as “Oxford three twenty four”) in order to call you, but all communication coming from CAE flight crews will use individual form (“Oxford three two four”).

Our callsigns are on the ICAO aircraft telephony designator list as specified in FAA JO 7340.2F Change 2. Should ATC ask for your three-letter identifier, respond with the phoenetic letters “Oscar, X-ray, Foxtrot” for “OXF.”

JO 7340.2F CHG 2

5/26/16

Company	Country	Telephony	3-Ltr
ORYXJET LTD	UNITED KINGDOM	ORSTAR	OJT
OSCAR JET	REPUBLIC OF MOLDOVA	OSCARJET	OSJ
OSH AIR	KYRGYZSTAN	OSH AIR	OAB
OSLO POLITIDISTRIKT, HELIKOPTERTJENESTEN	NORWAY	HELIPOLICE	HEP
OSTEND AIR COLLEGE	BELGIUM	AIR COLLEGE	OCO
OUT OF THE BLUE AIR SAFARIS (PTY) LTD	SOUTH AFRICA	OOTBAS	OOT
OVERLAND AIRWAYS LIMITED	NIGERIA	OVERLAND	OLA
OWENAIR (PTY) LTD	SOUTH AFRICA	OWENAIR	OWE
OXFORD AVIATION ACADEMY	UNITED KINGDOM	OXFORD	OXF
OXUS AIRWAYS	AFGHANISTAN	OXUS AIRWAYS	OXS
OXYGENE AIRWAYS	FRANCE	-	OXY
OY AIR FINLAND LTD, FINLAND	FINLAND	AIR FINLAND	FIF
OZJET AIRLINES PTY. LTD	AUSTRALIA	AUSJET	OZJ

This will eliminate past confusion which occurred in the ATC system when you switched between the Oxford call sign and your N-Number on cross country flights.

For Flight Plan filing, please use your Oxford callsign in the “Aircraft Identification” block (block2) using the three letter code OXF followed by your flight number with no spaces, and put your aircraft’s N-Number in the remarks section (block 11). When referring to your flight plan with Flight Service, you will need to use your Oxford callsign.

FLIGHT PLAN		(FAA USE ONLY) <input type="checkbox"/> PILOT BRIEFING <input type="checkbox"/> VNR		TIME STARTED	SPECIALIST INITIALS	
U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION		<input type="checkbox"/> STOPOVER				
1. TYPE <input checked="" type="checkbox"/> VFR <input type="checkbox"/> IFR <input type="checkbox"/> DVFR	2. AIRCRAFT IDENTIFICATION OXF253	3. AIRCRAFT TYPE / SPECIAL EQUIPMENT PA28/G	4. TRUE AIRSPEED 115 KTS	5. DEPARTURE POINT KFFZ	6. DEPARTURE TIME PROPOSED (Z) 1600 ACTUAL (Z)	7. CRUISING ALTITUDE 075
8. ROUTE OF FLIGHT Direct						
9. DESTINATION (Name of airport and city) KRYN	10. EST. TIME ENROUTE HOURS 1 MINUTE 30	11. REMARKS N-Number N28852				
12. FUEL ON BOARD	13. ALTERNATE AIRPORT(S)	14. PILOT'S NAME, ADDRESS & TELEPHONE NUMBER & AIRCRAFT HOME BASE		15. NUMBER		

Call Signs - Local NOTAC

Sincerely,
James Berry – Chief Flight Instructor